

Chipping Norton Patient Participation Group Meeting Notes

Date of meeting	19 th February 2018
Attendees	Alice Burns (AB), Peter Branson (PB), Chris Bean (CB), Betty Griffiths (BG), Chris Knowles (CK), Jan Cottle (JC), Moira Packer (MP), Dave Winpenny (DW)
Apologies	Sue Chapman (SC), Chris Gascoigne (CG)
Purpose of meeting	Monthly meeting

Notes	Action
Declarations of interest taken	
Minutes from January meeting were accepted	
<p>Meeting times.</p> <p>We will look at times for meetings with a view to offer opportunities for members of the Steering Group who work to attend.</p> <p>A public meeting will be scheduled for a future date to allow as provide the Steering Group to outline their achievements and progress to as many members of the PPG as possible. This will be scheduled when certain projects have completed.</p>	
<p>PPG notice board</p> <p>CB has requested a notice board for PPG items. This will be installed by CNHC in due course – AB knows where it should be located.</p>	CB/AB
<p>Communications and social media</p> <p>The PPG email account continues to be monitored. 2 additional expressions of interest in joining the PPG Steering Group are being progressed.</p> <p>Facebook followers have grown to 300+. 4 complaints have been received with reception and appointment times being the key issues raised.</p>	
<p>Feedback</p> <p>It was requested that the PPG have sight of the feedback received by CNHC via the paper process.</p> <p>Performance of CNHC is available via the UK Doctors Survey results on line – information on how to access will be sent to all members of the Steering Group</p>	CB DW
<p>Increasing awareness amongst young people</p> <p>AB & BG will attend Chipping Norton School to present to 6th formers the PPG, health awareness, etc.</p>	BG/AB
<p>Newsletter</p> <p>Next edition is scheduled for April. AB requested articles from members including CNHC. Care navigation will be included</p>	ALL
<p>Blog</p> <p>Blog is up and running and articles posted there will automatically be ‘tweeted’ to all followers.</p>	
<p>MyPPG & Surveys</p> <p>MyPPG is now up and running and will be launched in the next newsletter. DW to create text that will be used to explain to CNHC patients how to access private CNHC forum.</p> <p>Survey Monkey will be the chosen survey tool. Surveys will be developed and launched; most probably when the next UK Patient survey results are available by end Q3 2018 – this survey is currently in process and has been notified to those who follow via FB or Twitter.</p>	DW

<p>Social Prescribing Will commence in March. On 20th Feb organisations and agencies in Chipping Norton will be attending a meeting to kick off social prescribing in the area. MP has applied for a grant via HealthWatch for social prescribing cost coverage – decision will be made 26 Feb if we have been successful. Other sources of funding exist which will be investigated.</p>	<p>MP</p> <p>MP</p>
<p>Meeting closed at 4:00pm</p>	